

**CORAL REEF SENIOR HIGH SCHOOL  
COMMUNITY SERVICE  
PROJECT REPORT**

**COUNSELOR USE ONLY**

Number of hours: \_\_\_\_\_

Computer input: \_\_\_\_\_

Community service is an integral part of the education of our nation's youth. Through service to others, students improve their self-esteem, develop a sense of responsibility, and develop sensitivity to the needs of others and the community. Community service is giving back to society. It is helping others.

Community service hours must be performed solely by the student and may be performed in any of the following: (1) a non-profit organization, (2) a government agency, (3) a school, (4) a hospital, (5) a retirement organization or home, or (6) for a disabled or elderly individual in need of assistance (must be pre-approved). See the school's website for additional organizations and agencies that typically welcome volunteers.

**Students may not receive community service credit for work on an individual's political campaign or for volunteering in a relative's business and, may not receive any compensation such as money, gifts, or other benefits for their service.** Coral Reef must approve and verify that the student's community service complies with these requirements.

**75 hours is required for graduation.** 25 hours of service must be completed each year (9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade) to culminate in the required 75 hours. Students may complete additional hours by submitting a completed packet(s) for those hours. **Hours required for graduation must be submitted to the student's counselor prior to the start of senior year.**

Special Note for IB: CAS hours on ManageBac are in addition to the required community service hours for graduation.

**INSTRUCTIONS:**

1. Complete all pages of this Project Report Form. Print clearly in ink or type.
2. Complete all parts of the required essay by answering the questions from the Required Service Statements.
3. Attach the essay to this Project Report Form.
4. Obtain a letter or certificate from each organization where you completed community service hours. All letters **MUST** be on letterhead, include the organization's address and phone number and have an original signature. The letter must include the dates you worked and the **TOTAL** number of hours that you volunteered.
5. Keep a copy of your entire packet for your records.
6. Turn in your completed packet to your academy counselor.

**Submission date:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Academy:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **ID:** \_\_\_\_\_

**REQUIRED SERVICE STATEMENTS:** Summarize your community service in an essay. Use grammatically correct sentences and check your spelling. Address the following questions:

- A. Describe one of the organizations you worked with and why you wanted to volunteer there.
- B. Describe the main activities you engaged in while volunteering.
- C. Describe the impact you believe your project/actions/activities had on the community.
- D. Describe what you learned about yourself and giving back to others.

**ACKNOWLEDGEMENTS:** Please check each box

- I have reviewed the Community Service Project report
- I understand that a minimum of 75 hours of community service is a graduation requirement at Coral Reef Senior High School
- I have kept a copy of my entire Community Service Project Packet for my records
- I understand that the Florida Academic Scholars Bright Futures award requires a minimum of 100 hours of community service

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

**ACCEPTED BY:**

\_\_\_\_\_  
**Counselor Signature**

\_\_\_\_\_  
**Date**

